THE HIGH COURT OF KERALA

HCKL/7883/2023-A7

Kochi -682031 Date: 30-09-2023

NOTICE

Sub :- Generation of Cause Title in Statement of Facts and Generation of Provision of Law in Docket - Automation - reg

As part of the efforts to make e-filing system more user friendly, it is proposed to implement features of 'System generated Cause Title' in Statement of Facts, generation of 'Provision of Law' in Docket and 'Docket freezing' in the e-filing module.

Detailed guidelines in this regard is appended herewith.

(By Order) Signed by P Krishna Kumar Date: 30-09-2023 13:32:34

P Krishna Kumar REGISTRAR GENERAL

Encl:- Guidelines

To :-

The Advocate-General. Ernakulam. The Director General of Prosecutions & State Public Prosecutor, Ernakulam. The Additional Advocate-General, Ernakulam (2). The Additional Director General of Prosecutions, Ernakulam. The Director, Kerala Judicial Academy, Athani The Member Secretary, Kerala State Legal Services Authority, Ernakulam The Director, Kerala State Mediation and Conciliation Centre, Ernakulam The President, Kerala High Court Advocates' Association, Ernakulam The Vice-Presidents, Kerala High Court Advocates' Association, Ernakulam (2). The State Attorney, Advocate-General's Office, Ernakulam. The Secretary, Kerala High Court Advocates' Association,

Ernakulam. The General Secretary, Kerala High Court Senior Advocates' Association, Ernakulam The Secretary, Indian Law Institute, Kerala, Ernakulam The Senior Counsel, Government of India (Taxes), Ernakulam. The Deputy Solicitor General of India, Ernakulam. The Chairman, Bar Council, Ernakulam. The President, Kerala Federation of Women Lawyers, Ernakulam. The Secretary, Rule Committee under Section 123 CPC, High Court. The President, Kerala High Court Advocates' Clerks' Association, Ernakulam. The Registrar (Judicial), High Court. All Officers and Sections, High Court. The Secretary, High Court Legal Services Committee, Ernakulam. The Private Secretary to the Chief Justice, High Court. The Protocol Officer, High Court. The Public Relations Officer, High Court. The Additional Public Relations Officer, High Court. The Private Secretaries to Judges, High Court. The Filing and Court Officers' sections, High Court. The IT Section, High Court The Confidential Assistants to the Registrars, Director (KJA) and the Additional Registrar (General Administration), High Court The Admn. Records Section, High Court The Notice Board, High Court The File/Stock. **Copy submitted to :-**

The Honourable the Chief Justice and the Honourable Judges

<u>Generation of Cause Title in Statement of facts and</u> <u>Generation of Provision of Law in Docket</u>

Guidelines for efiler

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When efiler starts to file a case in normal filing or quick filing method, a new field to select 'Provision of law for the docket' will be available. The list of provision of law will be displayed based on the case type selected by the efiler.

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The efiler can either choose a provision of law from the options available or select "Other" and manually enter the provision in the designated textbox when filing the case.

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	MEMORANDUM OF APPEAL FILED UNDER SECTION 19(1) OF FAMILY COURTS ACT, 1984 UNDER DISSOLUTION OF MUSLIM MARRIAGE.	0
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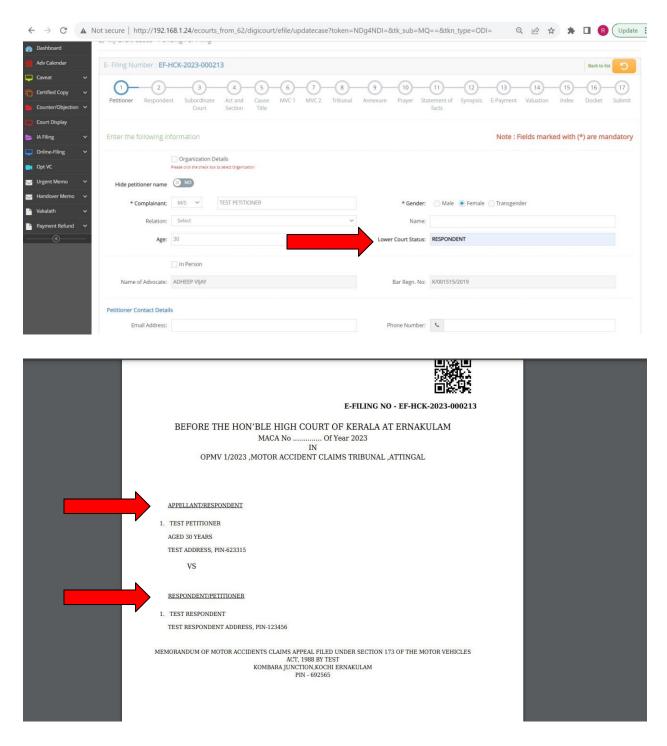
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- •The selected Provision of law will be updated in the system generated Causetitle as well as in the middle of the Docket.
- •To select multiple provisions of law, click the multiple provisions while pressing the Ctrl key.
- Lower Court Status of Petitioner and Respondent can be entered in the field which will be used in the causetitle generation.

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I/28657/2023



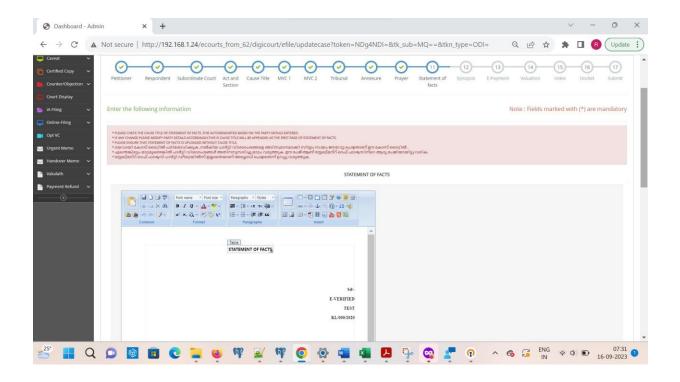
- •Based on the details entered by the efiler, the cause title will be generated automatically.
- •The system generated cause title will be shown to the efiler in a separate tab.
- Efiler will not be able to change the contents in the causetitle tab. To make any changes in the causetitle the details entered in have to be changed.



- •The system generated cause title will be merged with the statement of facts.
- ·Efiler should upload the statement of facts without causetitle.
- In normal filing, efiler has 2 options for the statement of facts- Statement of facts through text editor or file upload. In both the cases, the efiler need not enter the causetitle.
- •Text Editor option in Statement of facts in normal filing has been modified so that the portion after the causetitle will only be available for the efiler for entering details.

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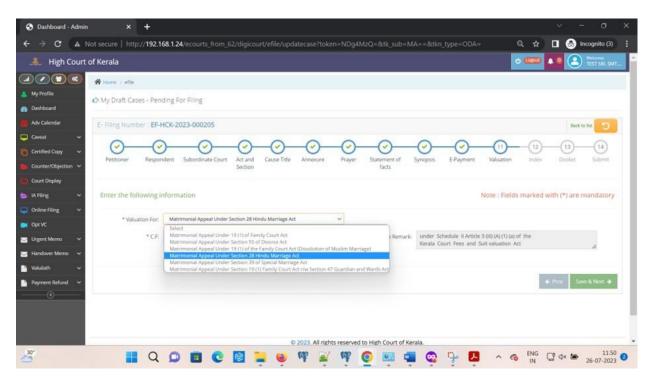


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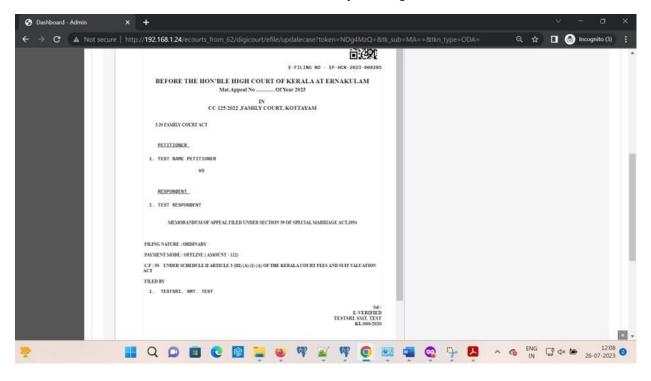
·Based on the case type selected by the efiler, if there are any valuation details required to be shown in the docket, all such details will be captured using the valuation tab. The details entered in the Valuation tab will be updated in the docket.

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Based on details, the docket will be system generated

•The docket will not be editable. If any changes are needed in the docket, the efiler has to modify the appropriate fields in case files and regenerate and save the docket so that the same gets reflected in the docket.